

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING NOTICE

1st Meeting of Internal Quality Assurance Cell (IQAC) is convened at 3.00 pm in Board Room on March 04, 2022 with the following agenda:

1. IQAC establishment
2. Accreditation for college
3. Plan of Action
4. Quality assurance in various aspects
5. Progress in teaching and learning
6. Newsletters
7. Committee establishment
8. Feedback format
9. Any other matter

All are requested to make convenient to attend the same.



Principal
IIFT College of Fashion
38/2, Jaimuni Rao Circle Complex
(Jaimuni Rao Circle Near Veeresh Theatre)
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- The Chairman & Members of the Committee

INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCEEDINGS

1st Meeting of IQAC was held on March 04, 2022 at 3.00 pm at Board Room.

The following members attended the meeting:

1. Mrs. Seema Savio, Principal	Chairman
2. Mrs. Rajeshwari, Director	Member
3. Dr. Srinivas Prakash, Chief Administrative Officer	Member
4. Mrs. Komal P	Member
5. Mrs. Hamsalekha Ravi	Member
6. Mrs. Priyanka P	Member
7. Mrs. Srilakshmi M S	Member
8. Mrs Smitha D Rao	Member
9. Ms Nisarga L N, Student	Member
10. Ms Anisa K H, Student	Member
11. Mrs. Veena B P	Coordinator

The Chairman IQAC welcomed all the members. The meeting started with a brief introduction of all members.

Agenda:

- 1. IQAC establishment:** To improve the quality of college progressing as per secretary's instructions IQAC cell establishment was initiated.
- 2. Accreditation for college:** All the members discussed about the importance of Accreditation for College. Principal suggested the member to initiate the process of NAAC Accreditation and prepare for documentation process.
- 3. Plan of Action:** The Plan of Action that needs to be prepared for improving the Quality in the institution and to initiate the same was discussed.
- 4. Quality assurance in various aspects:** All the members in the meeting discussed about the importance of quality to be improved and implemented in various aspects in all the departments.
- 5. Progress in teaching and learning:** The Principal informed to conduct the training programmes at departmental level to improve the teaching learning process.
- 6. Newsletters:** The Principal informed the members about preparing and publishing the

newsletters of all the departments.

7. **Committee establishment:** To co-ordinate with IQAC cell, different committees were suggested and were initiated.
8. **Feedback format:** IQAC Coordinator discussed about the revision of Feedback format such as faculty feedback form, student feedback form, and exit feedback form for final year students, appraisal and increment format all members, further few more formats were placed before the cell for approval.
9. **Any other matter:** NIL

The meeting was ended with Vote of Thanks by the IQAC Coordinator.

S. Sarfo

Principal
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June 04, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) held on March 04, 2022 at 3.00 pm in the Board Room.

SI No	Agenda	Resolution	Action taken
1.	IQAC establishment	Noted	Initiated
2.	Accreditation for College	Noted	Initiation of outcome based education is done
3.	Plan of Action	Noted	Action plan is prepared
4.	Quality assurance in various aspects	Noted	Steps taken in improving Quality at departmental level
5.	Progress in teaching-learning	Noted	Planned
6.	News letter	Noted	Initiated
7.	Committee establishment	Noted	Committees formed
8.	Feedback format	Noted	Under approval



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